

Regional Advisory Council
(RAC)
Annual Report

*An Annual Report is to be submitted to DSHS, Office of EMS/Trauma Systems no later than **October 15, 2019**. The annual report will cover the past fiscal year (September 1, 2018 thru August 31, 2019), as stipulated in the RAC Systems Development portion of your FY19 Contract. Additional information may also be entered or submitted as an attachment to this report.*

RAC	TSA-B Regional Advisory Council (BRAC) Inc.	
Report Period	FROM: 09/01/2018	TO: 08/31/2019

1. On Attachment A provide current information for RAC Officers and Executive Committee/Board as of September 1st.
2. Needs Assessments (*Provide a narrative paragraph describing how needs were identified. Give details outlining the decision-making strategy the RAC used to meet identified needs and identify patterns of regional resource distribution. For example, what kind of equipment was allocated to whom, and for what purpose? What were the number topics and attendees of education/training events? How were they evaluated? Using a table like the one shown below may assist in this process.*

Need assessment surveys are conducted annually, and reviewed at the General Membership Meeting.

Example table:

Identified Need	Targeted Beneficiary (EMS/Hospital)	How Were These Needs Met?
Education/Training	EMS/Hospital	Education funds were made available for requested courses. For EMS, 30 participated in BLS courses, 90 participated in ACLS courses, 76 participated in PALS courses and 14 participated in Emergency Vehicle Operations courses. For hospitals, 46 participated in TNCC courses, and 5 participated in ENPC courses
Equipment	EMS/Hospital	Airtrac Laryngoscopes for difficult airway management.
Other	EMS	Electronic Patient Care Software.

Regional Advisory Council
(RAC)
Annual Report

3. Administrative/Operational & Clinical:

- a. How has the RAC identified all healthcare organizations in the region that might be involved in trauma, injury prevention, emergency healthcare, rehabilitation, and disaster management? What efforts did the RAC make to **maximize inclusion** of its constituents into the RAC to continue to develop an integrated trauma system?

All healthcare entities within the RAC are notified of activities and meetings by email, Facebook, and website. Webinars are provided when able for those unable to travel to the meeting location.

- b. Summarize the need for and outcomes of specially called RAC meetings.

There were no specially called meetings.

- c. Report any projected realignments of counties in trauma service area

There are no projected realignments of counties in the trauma service area.

- d. Describe the RAC's role with facilities within the trauma service area prior to or during trauma center designations/re-designations that occurred within past twelve months. You may also describe the RAC's role with facilities outside the trauma service area, if applicable.

The Level 1 & Level 2 trauma centers in TSA-B aided with the application process, recertification process, and assistance with follow-up reports. The Trauma Coordinators/Emergency Nursing Committee offers continuous presentations & training. RAC staff attend site surveys when requested.

- e. Describe how the RAC administratively and operationally contributed to and participated in Injury Prevention initiatives within past twelve months. ***(Please provide a brief summary of all injury prevention activities describing the RAC's level of involvement.)***

Assisted in Shattered Dreams Programs.
Sponsored Child Passenger Safety Seat Checkpoints & distributed car seats.
Sponsored Hunter Safety courses.
Provided Stop the Bleed Instructor courses.
Distributed Stop the Bleed Kits to the region.
Suicide awareness.

Regional Advisory Council
(RAC)
Annual Report

- f. Describe the most significant findings of the RAC's SQI/Performance Improvement Committee within past twelve months. **What changed as a result of that/those findings?**

Advanced Airway -Continued training on airway issues.
Non-Accidental Trauma – Inservice provided & checklist developed.
Gun Safety - Inservice provided.
Geriatric Falls – Inservice provided.

- g. To what degree were physicians in the trauma service area involved in the resolution of adverse patient care findings identified by the RAC's SQI/Performance Improvement Committee.

Emergency physicians & physicians are very involved when needed.

- h. Describe activities the RAC was involved in that assisted or encouraged EMS and FRO participation in the RAC within past fiscal year (e.g. teleconferencing, video/conference calls, etc.).

TSA-B has very good FRO & EMS participation with meetings.

- i. Identify problems or areas of concern identified in past twelve months adversely impacting RAC operations.

None.

4. Is the information identified on Texas Secretary of State/Comptroller of Public Accounts (<https://ourcpa.cpa.state.tx.us/coa/Index.html>) website current? If not, what actions have been taken to ensure Certification of Franchise Tax Account Status (Registered Agent/Office) is current with the Texas Secretary of State/Comptroller of Public Accounts?

The contact agent and mailing address is not correct. Comptroller has been emailed asking for information on how to correct this.

5. Summarize any issues/concerns that occurred in past twelve months that required technical assistance from the Office of EMS/Trauma System Coordination Group.

No issues or concerns required technical assistance.

6. What method will the RAC utilize to ensure member organizations receive a copy of this Annual Report?

It will be available at the next General Membership Meeting.

Regional Advisory Council
(RAC)
Annual Report


RAC Chair

10/15/2019
Date Signed

Regional Advisory Council
(RAC)
Annual Report

Complete and include with the Annual Report the following:
Attachment A – Officers/Board Members
Attachment B – Annual Bylaws Affidavit
Attachment C – Annual Regional Trauma System Plan Affidavit

Annual Participation Report

Attachment D – Designated Hospitals
Attachment E – Hospitals Seeking Designation
Attachment F – EMS Providers
Attachment G - First Responder Organizations

Regional Advisory Council
(RAC)
Annual Report

ATTACHMENT A
OFFICERS / EXECUTIVE BOARD MEMBERS

Name	Office/Board Position	Term	Affiliation	Telephone	Email
Lynn Wallis	Board Member	09/01/2019-08/31/2021	UMC EMS	806-928-4598	lynnwallis@sbcglobal.net
Kay Armes	Treasurer	09/01/2017-08/31/2020	Covenant Levelland EMS	806-893-3659	Ekarm911@aol.com
Kevin Baize	Chair	09/01/2016-08/31/2019	Bailey County EMS	575-309-6296	Kevin.baize@co.bailey.tx.us
Gary Vaughn	Board Member	09/01/2018-09/31/2021	Shallowater EMS	806-778-5140	Gvaughn5@hotmail.com
Mike DeLoach	Board Member	09/01/2019-08/31/2020	Littlefield EMS/Lamb County Judge	806-384-4200	jmdeloach@nts-online.net
Bryan Taylor	Board Member	09/01/2016-08/31/2019	Seminole EMS	432-209-3608	Btaylor9022@gmail.com
Rusty Powers	Board Member	09/01/2017-08/31/2020	South Plains College	806-786-7988	Rustypowers917@yahoo.com
Susie Mitchell	Board Member	09/01/2019-08/31/2021	Covenant Medical Center	806-781-6643	Susi.mitchell@stjoe.org
Linda Razor	Board Member	09/01/2017-08/31/2020	Plains Memorial Hospital	806-647-2191	Linda.razor@cchdonline.com
Billie Hendrix	Board Member	09/01/2016-08/31/2019	W.J. Mangold Memorial Hospital	806-983-2229	billieh@mangoldmemorial.org
Tim Smith	Board Member	09/01/2018-08/31/2021	STAR ER	806-786-0166	Wcf9751@hotmail.com
Tonya Guffey	Board Member	09/01/2017-08/31/2020	Seminole Memorial Hospital	432-209-0228	tguffey@seminolehospitaldistrict.com
Leslie Hackett	Past Chair	09/01/2016-08/31/2019	Covenant Hospital Plainview	806-518-9726	lhackett@covplv.org
Jeannie Bennett	Secretary	09/01/2019-08/31/2021	Texas Tech University Health Sciences Center	806-891-7839	Mben651431@aol.com

Regional Advisory Council
(RAC)
Annual Report

ATTACHMENT B
ANNUAL BYLAWS AFFIDAVIT

The RAC shall document an annual review of its bylaws. (§ Rule 157.123: Essential Criteria Defined. A.12)

RAC NAME: TSA-B Regional Advisory Council (BRAC) Inc has completed an annual review and/or revision of the RAC's Bylaws with a documented date of and ratified by member organizations on July 16, 2019.

Is a current copy of the RAC's bylaws available for review on the RAC's web site?
☒ YES ☐ NO

If NO, is a copy is attached to this report? N/A
☐ YES ☐ NO

A page summarizing revisions/additions made to the bylaws this contract reporting year is attached to this report.
☒ YES ☐ NO



RAC Chair

10/15/2019

Date Signed

Regional Advisory Council
(RAC)
Annual Report

ATTACHMENT C
ANNUAL REGIONAL TRAUMA SYSTEM PLAN AFFIDAVIT

The RAC shall document an annual review of regional EMS/trauma system plan. (§ Rule 157.123: Essential Criteria Defined. A.12)

RAC NAME: TSA-B Regional Advisory Council (BRAC) Inc has completed an annual review and/or revision of the RAC's regional trauma system plan with a documented date of and ratified by approval from member organizations on July 16, 2019.

Each essential component of the Plan has a revision date of:

COMPONENT	DATE
Access to the System	April 19, 2011
Communication	April 19, 2011
Medical Oversight	April 19, 2011
Pre-hospital Triage Criteria	April 19, 2011
Diversion Policies	April 19, 2011
Bypass Protocols	April 19, 2011
Regional Medical Control	April 19, 2011
Facility Triage Criteria	April 19, 2011
Inter-hospital Transfers	April 19, 2011
Designation of Trauma Facilities, Planning for	April 19, 2011
Performance Improvement	April 19, 2011
Regional Trauma Treatment Protocols	April 19, 2011
Regional Helicopter Activation Protocols	April 19, 2011
Injury Prevention	April 19, 2011

Is a current copy of the RAC's regional trauma system plan available for review on the RAC's web site?

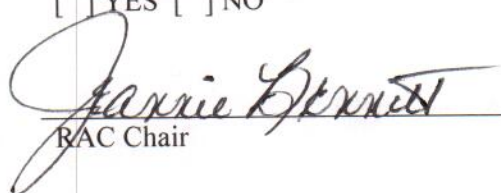
☒ YES ☐ NO

If NO, has one has been attached with this report? N/A

☐ YES ☐ NO

A page summarizing revisions/additions made to the regional trauma system plan this contract reporting year is attached to this report. N/A

☐ YES ☐ NO


RAC Chair

10/15/2019
Date Signed

ATTACHMENT D

ANNUAL PARTICIPATION REPORT

[illegible]

10/15/2019
Date Signed

Regional Advisory Council
(RAC)
Annual Report

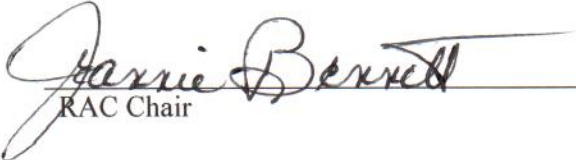
ATTACHMENT F
ANNUAL PARTICIPATION REPORT

EMS PROVIDERS

Amherst EMS
Bailey County EMS
Borden County EMS
BRMC EMS
Castro County EMS
Cochran County EMS
Covenant Ambulance Service
Crosbyton Clinic Hospital EMS
Denver City EMS
Dickens County Ambulance Service
Earth EMS
Floydada EMS
Hale Center EMS Association
Idalou EMS
Kent County EMS
King County EMS
Levelland EMS
Littlefield EMS
Lockney VFD EMS
Lubbock Aid Ambulance
Lynn County Hospital District EMS
Med-Trans dba AeroCare
Medical Arts Hospital EMS
Motley County Ambulance Service
Olton Volunteer Ambulance Association
Paducah Ambulance Service
Petersburg EMS
Plains EMS
Plainview Fire Department EMS
Post-Garza County EMS
Ralls Volunteer Ambulance Service

Regional Advisory Council
(RAC)
Annual Report

Scurry County EMS
Seagraves Loop EMS
Seminole EMS
Shallowater EMS
Sudan Fire Dept/EMS
UMC EMS
Wolfforth EMS


RAC Chair

10/15/2019

Date Signed

ATTACHMENT G

ANNUAL PARTICIPATION REPORT

[illegible]

10/15/2019
Date Signed

ATTACHMENT H

ANNUAL PARTICIPATION REPORT

[illegible]

Page 14 of 14

TSA-B SUMMARY OF REVISIONS/ADDITIONS MADE TO THE BYLAWS

Revision 1:

Article V

Standing Committees

Section One: The following Standing Committees shall be established representing the entity groups within TSA-B:

1. Provider Committee (includes pre-hospital education components)
2. Trauma Coordinators/Emergency Nursing Committee (includes hospital education component)
3. Acute Care
4. Special Populations (Pediatric, Geriatric, Bariatric, Maternal, Perinatal, Burn)

TSA-B wide committees include:

1. Medical Direction Committee with Performance Improvement Patient Safety/Bypass & Diversion/Trauma Registry
2. Injury Prevention
3. Regional Preparedness (CISM, EMTF, Hospital & EMS Preparedness, mutual aid)

The revision approved and implemented into the bylaws:

Section One: The following Committees shall be established representing the groups within TSA-B:

1. Acute Care
2. Injury Prevention
3. Medical Direction Committee with Performance Improvement Patient Safety (PIPS)/Bypass & Diversion/Trauma Registry
4. Provider Committee (includes pre-hospital education components)
5. Regional Preparedness (CISM, EMTF, Hospital & EMS Preparedness, mutual aid)
6. Special Populations (Pediatric, Geriatric, Bariatric, Maternal, Perinatal, Burn)
7. Trauma Coordinators/Emergency Nursing Committee (includes hospital education component)

Revision 2:

Article VI

Executive Board

Section 1

3. TSA-B committees (three [3] positions). A representative from each of the RAC wide committees will be selected by the committee to serve as a member of the Executive Board.
4. These committees are 1)etc.

The revision approved and implemented into the bylaws:

3. TSA-B committees (three [3] positions). A representative from any of the remaining RAC committees will be selected by the committee to serve as a member of the Executive Board.
4. This paragraph has been deleted.

Revision 3:

Article VIII

Participation

Section three: TSA-B members will comply with the Regional Trauma, Stroke, and Cardiac Plans.

The revision approved and implemented into the bylaws:

Section three: TSA-B members will comply with all plans, policies, procedures, and bylaws.