

TSA-B Regional Preparedness Meeting Minute

Bi-Monthly Meeting		
2.14.2017	1630-1700	Covenant Children's Hospital – Arnett Room
Meeting called by	Tim Berry, at 16:32	
Type of meeting	Bi-Monthly Meeting	
Facilitator	Tim Berry	
December Minutes	Motion to approve by Mike DeLoach, Seconded by Jeannie Bennett, motion passed.	
Attendees	<p>D. Smith, Castro County EMS; L. Hogue, Covenant Ambulance Service; B. Waters & C. Kenady, Covenant Children's Hospital; C. Kenady, K. Williams & S. Mitchell, Covenant Medical Center; S. King, DSHS; J. Brooks, Earth EMS; T. Berry, Idalou EMS; M. DeLoach, Lamb Healthcare Center; M. DeLoach, Littlefield EMS; R. Dolan, Lubbock Health Department/PHEP; R. Trevino, Medical Arts Hospital and EMS; J. Sosa, New Deal EMS; D. Smith, Plains Memorial Hospital; B. Waters & J. Waters, Ransom Canyon FD EMS, M. Blanco, Shallowater EMS; M. Blanco, Shallowater Fire Department; J. Bennett, TSA-B; L. Wallis, UMC EMS; L. Wallis, University Medical Center, T. Stunkard, Heritage Oaks.</p> <p>WEBINAR: L. Alexander, TrustPoint; K. Armes, Levelland EMS; K. Baize, Bailey County EMS; R. Castillo, Plains Memorial Hospital; M. Florez, Muleshoe Area Medical Center; J. Futrelle, Scurry County EMS; D. Gardner, Dickens County EMS; T. Guffey, Memorial Hospital – Seminole; A. Land, Covenant Hospital - Levelland; D. Martin, Sunrise Canyon/StarCare; M. McGee, Littlefield EMS; JJ Murray, Grace Medical Center; J. Parks, Medical Arts Hospital EMS; B. Rollins, D.M. Cogdell Memorial Hospital; A. Savedra, D.M. Cogdell Memorial Hospital; S. Styron, Lamb Healthcare Center; S. Templeton, Springlake FD; J. Tyler, Scurry County EMS; V. Velasquez, Lamb Healthcare Center; K. Briggs, King County EMS; S. Womack, Crosbyton Clinic Hospital EMS.</p>	
Capability 1 Healthcare System Preparedness		
[Time allotted]	Planning, Organizing, Equipping, Training, Exercises, Evaluations, Corrective Actions	
Current projects	RFA status. Query on status of plans across region. Ideas for reaching out to other CMS facilities.	
Discussion	<p>The RFA has been completed and was delivered on January 18th. We have since received a list of questions and returned then to DSHS. Still looking to mid to late April for notification. All facilities should begin the review process of their plans. The group was asked for ideas to help engage those facilities that are required to participate in the Health Care Coalition for CMS purposes. Tommy Stunkard, now working for Heritage Nursing Home, said he could help me meet some of the people in the area. A suggestion was made to consider having more frequent multi-facility drills to allow everyone the opportunity get to know each other better, so we can work better together during a real-world incident. Include EMS services as well.</p>	
Action Items	Person Responsible	Deadline
Capability 2 Healthcare System Recovery		
[Time allotted]	Recovery Processes, Continuity of Operations	
Current Projects		
Discussion	No discussion on this capability.	
Action Items	Person Responsible	Deadline

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Capability 3 Emergency Operations Coordination		
[Time allotted]	Multi-Agency Coordination, Status Notification, Coordination of Resources, Demobilization	
Current Projects	Continuing Monthly Regional Communications Drills, feedback on including more in the drills.	
Discussion	Advised group that the monthly communication drills would be continuing. Asked for ideas on expanding the drills, but received none. Will look at how we can include more of WebEOC in them.	
Action Items	Person Responsible	Deadline
Capability 5 Fatality Management		
[Time allotted]	Coordination Community Fatality Mgt. Operations, Family Assistance Centers, Mental-Behavioral Support	
Current projects	Information from facilities on Family Assistance Centers in their communities.	
Discussion	Facilities are still considering the FAC information in their communities. Rachel Dolan did update the group on the status of the FAC in Lubbock, with it still in the early stages of having all aspects in place. Rachel did say that you can expect 10-15 relatives per victim to come into your community.	
Action Items	Person Responsible	Deadline
Capability 6 Information Sharing		
[Time allotted]	Situational Awareness, Interoperable Communications, HAVBED, HAN	
Current Projects	Continuing Monthly Regional Communications Drills, feedback on including more in the drills.	
Discussion	Advised group that the monthly communication drills would be continuing. Asked for ideas on expanding the drills, but received none. Will look at how we can include more of WebEOC in them.	
Action Items	Person Responsible	Deadline
Capability 10 Medical Surge		
[Time allotted]	Medical Surge Operations, Pre-Hospital EMS Coordination, Surge Capacity & Capability, Crisis Standards of Care, Evacuation & Shelter-in-Place	
Current Projects	Status of Shelter-In-Place plans. Surge exercise.	
Discussion	Asked everyone to review their evacuation plans and make sure that they include shelter-in-place plans are up to date. Informed group that in the next grant cycle, 7/2017-6/2022, there is a requirement perform a surge exercise. There is going to be a Coalition Surge Test tool available to help evaluate this exercise.	
Action Items	Person Responsible	Deadline

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Capability 14 Responder Safety and Health		
[Time allotted]	Pharmaceutical Protection, Personal Protective Equipment	
Current projects	IDRU has finalized PPE for EMS and hospital personnel that will be in the caches. Still having discussions on how the caches will be carried. Reminder of what the IDRU cache is for vs our regional cache. EMS PPE will be purchased with Ebola Contract Funds. Have a cache of Hospital PPE in reserve.	
Discussion	The Texas EMTF IDRU workgroup has finalized the PPE that will be used for hospital and EMS. There is already some of the hospital PPE in our regional caches. This workgroup is also discussing how the caches will be carried, as well as, how they will be requested and deployed. Will be looking in March on purchasing the PPE.	
Action Items	Person Responsible	Deadline
Capability 15 Volunteer Management		
[Time allotted]	Planning, Notification, Organization and Assignment, Demobilization of Volunteers	
Current Projects		
Discussion	No discussion on this capability.	
Action Items	Person Responsible	Deadline

Motion to adjourn made by Lisa Hogue, and seconded by Mark Blanco. Motion passed, meeting adjourned at 17:03