



# TSA-B Regional Preparedness Meeting Minutes

Capability 2 Healthcare System Recovery		
[Time allotted]	Recovery Processes, Continuity of Operations	
Current Projects	COOP awareness training being developed.	
Discussion	We have asked John Wingate to develop a class to give an overview of what COOP is and what must be done when the plan is activated.	
Action Items	Person Responsible	Deadline
Development of COOP awareness level class by Environmed.	J. Wingate	06/30/2017
Capability 3 Emergency Operations Coordination		
	Multi-Agency Coordination, Status Notification, Coordination of Resources, Demobilization	
Current Projects	Continue participation in monthly communication drills and mass gathering notifications. Distribute drill participation report for year to date.	
Discussion	Our monthly communication drills and other notifications are going well. Have found some issues with access and log ins. The participate report for this grant year was presented and was sent out to members on December 22 <sup>nd</sup> .	
Action Items	Person Responsible	Deadline
Capability 5 Fatality Management		
[Time allotted]	Coordination Community Fatality Mgt. Operations, Family Assistance Centers, Mental-Behavioral Support	
Current projects	Query members on knowledge of Family Assistance Centers in their communities.	
Discussion	Family Assistance Centers were discussed and all members were asked to go back and inquire about Family Assistance Center in their communities. Then we will discuss the findings next meeting to see where we will focus to help.	
Action Items	Person Responsible	Deadline
Determine status of Family Assistance Center in your community.	Members	February 2017
Capability 6 Information Sharing		
[Time allotted]	Situational Awareness, Interoperable Communications, HAVBED, HAN	
Current Projects	Continue participation in monthly communication drills and mass gathering notifications. Distribute drill participation report for year to date.	
Discussion	Our monthly communication drills and other notifications are going well. Have found some issues with access and log ins. The participate report for this grant year was presented and was sent out to members on December 22 <sup>nd</sup> .	
Action Items	Person Responsible	Deadline

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Capability 10 Medical Surge		
[Time allotted]	Medical Surge Operations, Pre-Hospital EMS Coordination, Surge Capacity & Capability, Crisis Standards of Care, Evacuation & Shelter-in-Place	
Current Projects	Discuss any concerns with handling medical surge.	
Discussion	There was discussion by the group about alternate care centers and the need to make sure that multiple facilities are not relying on the same locations.	
Action Items	Person Responsible	Deadline
Capability 14 Responder Safety and Health		
[Time allotted]	Pharmaceutical Protection, Personal Protective Equipment	
Current projects	IDRU is working to develop response and operational procedures. Upcoming PPE purchases.	
Discussion	The EMTF IDRU workgroup is working on response and operational procedures. The State Caches have received all hospital and pre-hospital PPE. We will be using remaining Ebola Grant funds to purchase EMS PPE for the services that will be our High Consequence Infectious Disease patients.	
Action Items	Person Responsible	Deadline
Capability 15 Volunteer Management		
[Time allotted]	Planning, Notification, Organization and Assignment, Demobilization of Volunteers	
Current Projects		
Discussion	None this meeting.	
Action Items	Person Responsible	Deadline

Other Discussion: It was asked if we could get a calendar to place exercises and drills that are scheduled, so that other members could contact that facility if interested in participating. If these will be sent to Tim, he will post them on the BRAC calendar which is on the b-rac.org website. Kelly announced that Dr. Pendergrass, the HSR 1 Medical Director, will be leaving in January. His duties will be covered, until replacement is selected, by other HSRs. Bill Brown brought up the Panhandle migrating to Lone Star WebEOC. We discussed the possibility of our region migrating to Lone Star as well, once they take care of local administrator and starting an incident issues. Bill will stay in touch with Tim as this moves forward.

Adjourned at 1555.