

**TSA-B Regional Advisory Council
Executive Board Meeting
Tuesday, September 11, 2018, 11:30 AM
50th Street Caboose, 5027 50th Street, Lubbock**

Agenda

- I. Call to Order
- II. Approval of Minutes from the June 21, 2018 Meeting
- III. Financial Report
- IV. Approval of Final FY18 Budget
- V. FY19 Budget
- VI. Election of Chair Elect (Hospital Representative)
- VII. Election/Re-Election of Treasurer
- VIII. GETAC Report
- IX. Board Members & Officers Responsibilities Attestation Form
- X. Committee Reports
- XI. Open Discussion
- XII. Adjourn

**TSA-B Regional Advisory Council
Executive Board Meeting
Tuesday Sept. 11, 2018 at 11:30 am
50th Street Copper Caboose**

Executive Board Members Present:

Rusty Powers – Olton EMS & South Plains College
Gary Vaughn -Shallowater EMS & FD
Mike DeLoach – Littlefield EMS
Billie Hendrix – Mangold Mem. Hospital
Kevin Baize – Bailey Co EMS

Bryan Taylor – Seminole EMT Vol Assoc.
Jeannie Bennett – TSA-B
Leslie Hackett – CMC Plainview
Kay Armes – Levelland EMS

Others Present:

Carly French – Seminole EMS, SEMTVA
Belinda Waters – Children’s Hospital

Mona Hamby – SPEMS
Jim Waters – TSA-B

The meeting was called to order at 1145 by Kevin Baize.

Approval of Minutes

The minutes from the June 21, 2018 meeting were reviewed. The motion was made by Bryan Taylor and seconded by Gary Vaughn to accept the minutes as written. The minutes were approved by a unanimous vote.

Financial Report

Jim presented the financial report for the fourth quarter of 2018. The motion was made by Gary Vaughn and seconded by Bryan Taylor to approve the financial report as presented. The motion passed unanimously.

Expenditures of Remaining FY18 Grant Funds

Jim reported that the FY18 grant funds have been spent. TSA-B purchased Stop the Bleed kits with the Local Projects Grant fund. All remaining FY18 funds will be used to purchase ambulance Pediatric Restraint Systems for all ambulances in our region. The Pediatric Restraint Systems were requested by the Injury Prevention Committee. Kay Armes made the motion to approve the final budget for FY18. The motion was seconded by Bryan Taylor. The motion passed unanimously.

FY 19 Budget

The FY 19 proposed budget was presented by Kay Armes. The motion was made by Bryan Taylor and seconded by Rusty Powers to approve the proposed FY19 budget as written. The motion passed unanimously.

Election of Chair Elect

The motion was made by Bryan Taylor seconded by Leslie Hackett to nominate Billie Hendrix for Chair Elect. There were no further nominations. The motion passed unanimously.

Election/Re-Election of Treasurer

The motion was made by Mike DeLoach and seconded by Leslie Hackett to approve Kay Armes to remain as Treasurer for another term. The motion passed unanimously.

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GETAC Reports

Pediatric: Belinda reported that the Pediatric committee continues to work on: pediatric readiness with facilities; Stop the Bleed training to include the children at schools while doing Active Shooter training; CFRT committees, Lubbock does have a committee already. There was also discussion regarding best procedure guidelines and billing codes appropriateness. There is a new screening process for children 12 and younger for substance abuse.

EMS: Bryan reported: Topics under review are fatigue of EMS personnel; use of lights and sirens; peer support groups; and transporting with 12 lead EKG monitoring capabilities.

Injury Prevention: Bike safety including Walk Bike Safety. There was also discussion regarding E-scooters.

Stroke: Houston has been working on a program for 2 years regarding Telestroke; Medical direction training requirements for level 4 designated facilities.

Board Members & Officers Responsibilities Attestation Form

All members present reviewed the responsibilities and signed the attestation form.

Committee Reports

Acute Care: Reviewing the Stroke and Cardiac Plans.

EMS: Continuing to review software issues and various solutions.

Open Discussion

Jim presented a job description for the new position of Assistant Director. The goal would be to mentor this person into possibly the Executive Director position at a later date. The salary would be \$44,000-\$55,000. The motion was made by Rusty Powers and seconded by Gary Vaughn. The motion passed unanimously.

There was no further business.

The motion was made by Kay Armes and seconded by Leslie Hackett to adjourn. The meeting adjourned at 1300.

Respectfully submitted:

Jeannie Bennett, RN BSN
TSA-B Secretary